

**Advancing Workforce Development Standard Nomination Form**

**ENTRIES MUST BE POSTMARKED BY MARCH 1 (of the year in which the award will be given)**

**1. Check the specific award for which this nomination is submitted**

- Citation Award
  - Individual: Individual Citation Award Chair
  - Group: Group Citation Award Chair
- Specialized Customer Services
  - Individual: Specialized Customer Services/Services to People with Disabilities Subcommittee Chair
  - Group: Specialized Customer Services/Services to People with Disabilities Subcommittee Chair
- Services to Veterans
  - Individual: Services to Veterans Subcommittee Chair
  - Group: Services to Veterans Subcommittee Chair
- Unemployment Insurance
  - Individual: Unemployment Insurance Subcommittee Chair
  - Group: Unemployment Insurance Subcommittee Chair
- Public Policy: Legislative Committee Chair
- Administrator: International President
- One-Stop: International President

**2. This nomination is submitted by the \_\_\_\_\_ Chapter**

**3. Name of Nominee \_\_\_\_\_**

(if group, attach additional pages answering all parts of “Name of Nominee” for each group member)

Professional Title \_\_\_\_\_

Employer/Organization \_\_\_\_\_

Complete Address \_\_\_\_\_

Country \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

**4. Name of Nominator \_\_\_\_\_  Member  Non-member**

**Verification of membership** \_\_\_\_\_

**5. Person to whom nomination should be returned \_\_\_\_\_**

Complete Address \_\_\_\_\_

Country \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

**6. Chapter President’s Signature \_\_\_\_\_**

*or signature of the International Development Subcommittee when submitting for the Ealton Nelson Award – see Ealton Nelson Nomination Submission Components*

**7. Date Submitted \_\_\_\_\_**

**8. IAWP Mailing and Postmark Verification Policy**

1. All IAWP entries must be postmarked on or before the published deadline. When mailing entries, chapters are encouraged to:
  - Use registered or certified mail requiring signature receipt
  - Mail entries one or two weeks before the deadline
  - Before mailing, verify the chair’s most recent mailing address on each entry by contacting the chapter president or calling the IAWP Administrative Office at 502-223-4459
2. Chapters are strongly discouraged from using their agency/employer’s metered mail for IAWP business
3. Entries without postmarks will be considered if received within three (3) working days of the deadline.